PARTICIPANTS: Sue Stephens – CO-CHAIR/PUBLIC (Nevada Governor’s Office of Energy – Public Facilities Retrofit Program); Mike Kempa – CO-CHAIR/PRIVATE (Honeywell), Jack Tate – TREASURER (Investive Building Projects), Craig Chinery (Department of Corrections), Brian Carlin (Nexant), Tom Bowen (McKinstry), Joan Gregerson (Trident Energy), David Bell (Apollo), Andy Dumond (NV Energy - ClearResult), David Brice, University Medical Center, Steve Ferguson (Honeywell), Jim Knutson (M360), Glenda McCartney (NV Energy - KEMA), Paul Ira (Ameresco), Chris McClurg (Rocky Mountain Institute), Dale Sanderson (NV Energy - ClearResult), Mark Stanton (Washoe County School District), Lisa Tames (Banc of America), Neal Skiver (Green Campus Partners), John Winkel (DOE), Linda Smith (9Kft Strategies in Energy), Chris Halpin (Celtic Energy) and Jim Arwood (ESC National).

MEMBERSHIP COMMITTEE
Chair – Vacant
Participants - Vacant

Chapter Members:

<table>
<thead>
<tr>
<th>Mike Kempa – CO-CHAIR /PRIVATE (Honeywell)</th>
<th>Doug Hargrave (Iconergy)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Stephens – CO-CHAIR/PUBLIC (Nevada Governor’s Office of Energy)</td>
<td>Jay Johnson (Neroesco)</td>
</tr>
<tr>
<td>Jack Tate – TREASURER (Investive Building Projects)</td>
<td>Sarah Price (Ameresco)</td>
</tr>
<tr>
<td>Mark Stanton – EDUCATION/OUTREACH COMMITTEE CHAIR (Washoe County School District)</td>
<td>Linda Smith (9Kft Strategies in Energy)</td>
</tr>
<tr>
<td>Neal Skiver – FINANCE COMMITTEE CHAIR (Green Campus Partners)</td>
<td>Keith Sward (Rexel Energy Solutions)</td>
</tr>
<tr>
<td>Tom Bowen - (McKinstry)</td>
<td>NelloTortora (Southland Energy)</td>
</tr>
</tbody>
</table>

**Action Items:**

- **Become a Member:** We encourage everyone to become a Nevada ESC Chapter member to help support efforts in the state and have a voice in chapter activities. On the membership site, select NV as a chapter (you can select NV as your chapter of choice at no extra cost; or you can add the NV chapter to your membership for $120 @ private sector rates). [https://www.energyservicescoalition.org/](https://www.energyservicescoalition.org/) Click “join” or “renew” membership.

- **Volunteer on Committees:** Sign-up

- **Help Start the Membership Committee:** The membership committee needs a chair and participants. Let us know if you want to participate. Track members; recruit new members; expand the contact list.

- **Volunteer as Secretary:** Capture meeting attendees and action items.

**EDUCATION/OUTREACH**

**CHAIR: Mark Stanton – (Washoe County School District)**

**Webinars:**

- The state program held a webinar in November after advertising to over 400 key contacts. Interest level was very low (only 2 new government clients attracted).

- Another webinar is planned next week with the same low level of response (only 3 new government clients attracted so far)

**School Districts:**

- 17 school districts in Nevada (5th largest one in the nation and many small ones)
- Use new statute as a hook: Focus on SB142 and revised NRS332.300 requirements (school districts are required to develop policies on implementing energy efficiency projects)
- Target with personal correspondence, conference call, webinar or “did you know?” mail to explain new requirements
- Reach purchasing directors as well (see assoc/orgs below)
- Mark will network with them (peer to peer)
- **Action Item (Mark Stanton; Chris Halpin):** White paper for finance and facility staff to explain the new requirements and how PC can help; to be distributed by NV Governor’s Office of Energy; develop strawman draft.

**Workshops:**
- Conduct more outreach to generate interest prior to committing funds and time to a workshop.
- Postpone the planned Jan 15th Reno workshop to later in March (date TBD)
- Reno workshop – involve City of Reno and Jason Geddes, tour renovated facilities.

**Associations/Organizations Partnerships**
- Some work has been done to develop association/organization partnerships, but much remains.
- Nevada Public Purchasing Group – now getting connected.
- USGBC – very aggressive outreach campaign; member attended our webinar; will contact.
- NACO – past booth
- **Action Item:** If you participate in a Nevada organization, please help us connect.
- Other ESC Chapters: Learn from their experiences (**Action Item:** Linda will share insights and contacts)

**DATA COLLECTION COMMITTEE**
**CHAIR:** Paul Ira (Ameresco)
**Committee Members:** None
- No need for committee members as it’s manageable as a one-person job
- **Action Item:** Send your case studies and project data to Paul.
- **Action Item:** Linda will provide LBNL’s data form that DOE recommends as a standardized format for project data reporting (not yet available)
- **Action Item:** Neal will send info on financed projects

**FINANCE COMMITTEE**
**CHAIR:** Neal Skiver (Green Campus Partners)
**Committee Members:** Tom Bowen (McKinstry), Dan Dowell (ABM)
- Neal “volunteered” to be the chair
- **Action Item:** The NM chapter developed an overview of financing steps; Neal will share.

**PUBLIC FACILITIES RETROFIT PROGRAM**
**Sue Stephens** (Nevada Governor’s Office of Energy – Public Facilities Retrofit Program)
- Sue anticipates the RFQ to pre-qualify ESCOs will go out in a few weeks.
- **Action Item:** ESCOs are encouraged to become a "Qualified Bidder" with Nevada State Public Works (click on "Qualification of Bidders" on PW website: http://www.spwb.state.nv.us). This will be a prerequisite to submitting a response to the RFQ.